

2018-2019 POLICIES
FOR PHOTOGRAPHY AND FILMING VIDEO IN THE MILES WILSON
MATTHEWS CHAPEL (MWMC)
and HERITAGE VILLAGE
at Hurricane Shoals Park

1. **STILL PHOTOGRAPHY AND SHORT VIDEO FILMING OUTSIDE** in the Heritage Village, the MWMC and Heritage Village Buildings **ARE PERMITTED WITH HAND-HELD POLAROID, 35mm AND CELLPHONE CAMARAS.**
2. Short periods of Photography/Filming **INSIDE** the buildings is presently unavailable. The Tumbling Waters Society (TWS) and Jackson County Parks & Recreation (JCP&R) should have video security cameras in the buildings and **short periods of photography/filming with hand-held cameras will be permitted.**
3. **PROFESSIONAL PHOTO SHOOTS OR EXTENDED FILMING OUTSIDE OR INSIDE the Chapel or buildings in the Heritage Village IS NOT ALLOWED WITHOUT PAYING LOCATION RENTAL FEES.**
4. **ANY PHOTOGRAPHY OF FILMING FOR COMMERCIAL PURPOSES must make application to rent locations in the Heritage Village** by contacting JCP&R AT 706-367-6350. **TUMBLING WATERS SOCIETY** (lessor) **reserves the right to reject application** for any photo shoots or filming deemed inappropriate to the historical nature of the MWMC, any of the other historic buildings in the Heritage Village or the Heritage Village itself.
5. Written application and payment of fees for MWMC and Heritage Village shall be submitted at least thirty (30) days in advance of the event to Jackson County Parks & Recreation (JCPR), 441 Gordon Street, Jefferson, Georgia. **Checks for Chapel/Heritage Village Rental are to be made to: Tumbling Waters Society.**
6. A Rental Fee at the rate **\$100.00/hour (with a minimum four (4) hour rental)** will be charged for use of the MWMC or any of the buildings or the grounds of the Heritage Village. The fees are due when the application is made for using the facility. The fee will be returned, only if the application is denied by TWS. **Reservation will be confirmed by email from JCP&R once approved.** Rental Fee for outside of Chapel and surrounding area in Heritage Village is also **\$100.00/hour with no Administrative Fee.** If entire Heritage Village is rented for full day, Rental Fee for all day is **\$1000.00 for 10 hours.** If film crew rents HV, a day rental is 10 hours (start and conclusion times may vary depending on type of lighting of day requested, i.e. sunrise, sunset or after dark). If filming on any one day goes past the 10 hours, the additional hours on that day will be **at \$200/hour.** If rental is less than 10 hours but exceeds rental time, additional hours are \$100/hour up to the 10 hour limit.
7. **Security Deposit on photo shoots/filming will be one-half (1/2) rental fee** and must be received with application. Upon inspection after event and no incident of damage, Security Deposit will be refunded.
8. Lessee will be required to pay for any and all damage done to any building or grounds in Heritage Village and for all costs for repairs, even if those costs exceed the Security Deposit paid. If TWS is required to take any action to recover costs of repairs for damage over and above Security Deposit, lessee agrees to pay for all attorney's fees, costs and expenses incurred by TWS.
9. A TWS member will be on site during filming to open and close buildings, as well as to be of any assistance. TWS Member will inspect buildings for damages after filming. Only TWS member may open and close windows.
10. **NO FOOD or DRINK** may be brought into the MWMC or any of the buildings/cabins within the Heritage Village.
11. **SMOKING IS PROHIBITED** in and around the buildings and **NO ALCOHOLIC BEVERAGES** may be consumed on the premises or in Heritage Village.
12. No outside furnishings (chairs, heaters or fans) may be brought into the buildings and **the furnishings in**

the MWMC (pulpit, benches, pianos, etc.) may not be moved around or relocated inside the building OR removed from the building or any of the buildings in the Heritage Village without specific arrangement with the TWS Member on site.

13. **Nothing may be attached to the furnishings or walls in the buildings without specific arrangement with TWS Member on site.** Absolutely **no nails or pushpins** are to be used. Care must be taken not to damage this historic building or its furnishings.
14. **NO NAILS OR SCREWS may be attached to the outside** of the MWMC or any of the buildings/cabins in the Heritage Village.
15. **NO CANDLES** may be used in the buildings other than battery operated candles. There shall be no open flames of any kind in or around the buildings. Free standing lights may be used in the Heritage Village. If temporary poles are erected for lights, holes must be filled and disturbed ground repaired.
16. Tents may be placed outside of the MWMC, but not attached to the building. Tents may be rented from Jackson County Parks & Recreation.
17. Nothing may be stored in the buildings unless additional arrangements are made. TWS is not responsible for equipment, supplies or other items lost, stolen, broken or left in the building.
18. If heavy rains render the grounds in the Heritage Village unsuitable for vehicular or pedestrian traffic or moving of filming equipment in and out of buildings, filming may have to be rescheduled.

MILES WILSON MATTHEWS CHAPEL/HERITAGE VILLAGE BUILDINGS
at HERITAGE VILLAGE IN HURRICANE SHOALS PARK
TUMBLING WATERS SOCIETY OF JACKSON COUNTY
PHOTO SHOOT/FILMING RENTAL APPLICATION

Reservations made through: **JACKSON COUNTY PARKS AND RECREATION** 441 GORDON STREET JEFFERSON, GEORGIA

706-367-6350

Company Name: _____ FED ID #: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone #: _____

PHOTOGRAPHER: _____

CLIENT: _____ TYPE OF PHOTOGRAPHS: _____

Charging for photo shoot: yes ___ no ___ (wedding, engagement, baby, etc.)

or

FILM COMPANY: _____

CLIENT: _____

SUBJECT OF FILM: _____

PLANNED DISTRIBUTION: _____

FILM/VIDEO FOR SALE: yes _____ no _____

FILMING/VIDEO limited by TUMBLING WATERS SOCIETY to those types of subject matter appropriate to have been held in these historic structures. TWS reserves the right to reject application for video deemed inappropriate in these historic structures in the Heritage Village.

Date Requested: _____ Time: _____ to _____

_____ Time: _____ to _____

Rental Fee for still photography photo shoots is \$100.00/hour with a THREE (3) HOUR MINIMUM plus SECURITY DEPOSIT (1/2 RENTAL) or for filming/video \$100.00/hour with a FOUR (4) HOUR MINIMUM (includes on-sight staff) plus SECURITY DEPOSIT (1/2 RENTAL). If entire Heritage Village or any building is rented for full day, Rental Fee for all day is \$1000.00 for 10 hours. If film crew rents HV, a day rental is 10 hours (start and conclusion times may vary depending on type of lighting of day requested, i.e. sunrise, sunset or after dark). If filming on any one day goes past the 10 hours, the additional hours on that day will be at \$200/hour. If rental is less than 10 hours but exceeds rental time, additional hours are \$100/hour up to the 10 hour limit.

MWMC Rental: _____ hours (includes on-sight staff) _____

Other Buildings: _____ hours _____

_____ hours _____

Heritage Village Grounds: _____ hours _____

Security Deposit: One-Half (1/2) Hourly Rentals (prepaid, refundable after inspection) _____

TOTAL: _____

Please check if Pat Bell Conference Center also rented _____

If Cancellation made at least 30 days before event: Full Refund. If Cancellation made between 30 to 7 days before event: Refund of Security Deposit and 1/2 Rental Fee.

NO REFUNDS OF RENTAL FEE WILL BE GIVEN FOR CANCELLATIONS IF MADE WITHIN 7 DAYS OF FILMING.

TWS PHOTOGRAPHY/FILMING POLICIES ARE ATTACHED. NO ALCOHOL OR FOOD/DRINKS allowed in buildings. NO furniture, heaters or fans can be brought into buildings and furniture in Chapel MAY NOT be removed or moved. NOTHING may be attached to walls or furniture; no screws or nails are to be used inside or outside of any of the buildings.

Total Amount Due: _____ CHECKS ARE TO BE MADE PAYABLE TO:

TUMBLING WATERS SOCIETY

Check # _____ Your cancelled check is your receipt.

Date _____

Refund Deposit Processed on _____ Check # _____

Photography or Filming Video: _____ Date: _____

Contact: _____

Contact Number: _____

Liability Waiver:

I agree to hold harmless Jackson County Parks and Recreation, the Jackson County Board of Commissioners, Hurricane Shoals Park and the Tumbling Waters Society of Jackson County and their representatives from any and all liability resulting from my or my group's use of this facility, any injuries that may result from the scheduled event or any equipment, supplies or other items lost, stolen, broken or left in building.

I further agree that I have received a copy of the Photography/Filming RENTAL Policies and will not violate any of those polices, County Ordinances or State Laws. I understand that these are old structures of historical significance and will take great care to insure the buildings not suffer any damage. I agree that I will forfeit my Security Deposit if the facility is not in good order after the rental and there is any damage. If damage is in excess of the Security Deposit, I further agree that I will pay the total cost of repair for all damages incurred to Tumbling Waters Society. If Tumbling Waters Society is required to take any action to recover costs of repair for damages incurred, I agree to pay all attorney's fees and costs for that recovery.

I understand that this application must be approved by TWS and full payment must be made for reservation to be confirmed.

Signature _____

Date _____